



# FINANCIAL STATEMENTS

FOR THE YEAR ENDED  
31 JULY 2023



# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Key management personnel, Board of Governors and professional advisers

Key management personnel are defined as members of the University Senior Leadership Team (SLT) and were represented by the following in 2022/23:

Paul Fieldsend-Danks, Vice Chancellor, CEO, Accounting officer  
Rich Watson, Chief Operating Officer  
Robin Kirby, University Registrar and Deputy Vice-Chancellor (wef 16<sup>th</sup> January 2023)  
Jacqui Moore, Director of External Relations  
Stephen Felmingham, Pro Vice-Chancellor (Academic)  
Steve Trotter, University Registrar (until 31<sup>st</sup> December 2022)

### Board of Governors

A full list of Governors is given on pages 10 to 11 of these financial statements.

### Professional advisers:

#### External auditors:

Bishop Fleming  
Salt Quay House  
4 North East Quay  
Sutton Harbour  
Plymouth

#### Internal auditors:

UNIAC  
4th Floor, St. James' Building  
Oxford Street  
Manchester

#### Solicitors:

Michelmores Solicitors  
Woodwater House  
Pynes Hill  
Exeter

Wolferstans Solicitors  
Deptford Chambers  
60/66 North Hill  
Plymouth

#### Bankers:

Barclays Bank plc  
19 Princess Street  
Plymouth

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## Strategic Report

### Nature, objectives and strategies

The Board of Governors present the annual report and the audited financial statements for the year ended 31 July 2023.

### Legal status

The Board of Governors was established under the Further and Higher Education Act 1992 for the purpose of conducting the activities of Arts University Plymouth. On 4 July 2014, the Secretary of State for Business, Innovation and Skills, in exercise of powers conferred under the Education Reform Act 1988, transferred the University to the higher education sector.

### Public Benefit Statement

The University is an exempt charity under Part 3 of the Charities Act 2011 and following the Machinery of Government changes in July 2016 is regulated by the Office for Students (OfS). The members of the Board of Governors, who are trustees of the charity, are disclosed on pages 10-11.

In setting out this Public Benefit Statement, the Governing Body has referred to the Charity Commission's guidance on the reporting of public benefit and particularly to its supplementary public benefit guidance on the advancement of education, through promoting, sustaining and increasing individual and collective knowledge and understanding in the study, skills acquisition and expertise in the creative arts.

The specific aims and objectives of the University are set out in the following pages.

The students of the University are the primary beneficiaries, and the University is committed to the advancement of their education through the delivery of high quality courses that equip them with the knowledge, skills, and attributes to prepare them for employment in the creative industries. Other members of the public benefit by being able to attend educational events organised by the University as well as attend courses put on by the University.

The cost of higher education can be a barrier to many students. The University supports students in their applications for funding from a wide range of sources and administers the University's bursary and hardship schemes, which in 2022 - 23 distributed £140k in support for students in accordance with our Access and Participation Plan, including £12.5k in additional hardship funding provided by the OfS.

### Creative Education for a Changing World

Arts University Plymouth has set a vision towards 2030 based upon sustainable growth, solution focused teaching and research, and a commitment to impactful social justice and ecological change through its people, culture and place. Our strategy *Creative Education for a Changing World* was formally approved by the Board of Governors in May 2023. The new strategy will ensure that our work is energised and designed to meet the ambitions of its students and staff while acknowledging the shifting realm of creativity through new technologies and the workplaces of tomorrow.

- Our vision for Arts University Plymouth is a new kind of arts university for the 21st century, preparing graduates who are uniquely placed to provide creative solutions to the complex global challenges of our times.
- We will champion our people, place and pedagogy at the heart of our mission, delivering sustainable growth and impactful change in terms of creative economies, civic engagement and cultural ambition in Plymouth and the wider region.
- We will enhance our reputation as a catalyst for individual, societal and ecological transformation, delivering innovative and distinctive learning, teaching and research through its interdisciplinary ecosystem of materials, processes, technologies and knowledge exchange.

Our strategy is built upon three pillars, Creative Endeavour, Sustainable Futures, and People & Place. These pillars provide the framework for three Operational Plans, each focussed on priority areas and designed to underpin our strategy with structural integrity and direction.

# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Strategic Report

### Student Recruitment

Student recruitment continues to improve. Core student arrivals increased 18% on the previous year in 2022/23. Challenging recruitment conditions during the pandemic are still being felt as the University teaches through those sub-optimal cohorts. Progress in 2023/24 shows how the University will build again upon last year's increase, and further growth is projected intake year-on-year to 2030.

### Estates developments in the year

This year's summer works were carefully planned to ensure that only essential planned maintenance was in line with the current 5-year planned and costed estate's strategy, including carbon reduction works, enhanced security works, and refurbishment/redesign of Student Support, curriculum improvements work was also completed.

Maintenance works have included replacing the roof coverings at Palace Studios which will improve the energy performance of the building. The works have a 25-year Guarantee.

In terms of sustainability, inefficient and costly lighting has been replaced with LED lighting in the Charles Cross building, the Ceramics, glass, and Mezzanine areas are now fully LED. We will continue replacing fluorescent lighting across campus going forward.

The student support area located within the Central Building at Tavistock Place has also undergone a reconfiguration and refurbishment during the summer, ensuring the space has a welcoming, friendly atmosphere while ensuring it can facilitate the interactions essential to those seeking support which is also accessible to all users, we also wanted to ensure those staff members based in this space have a space to work in taking into consideration their mental health and wellbeing.

A number of curriculum spaces have been upgraded or moved location to meet the requirements of a growing population in some subject areas and the needs of the University and its specialisms. These works have included refining area floorspace design to ensure the best use of space which will enhance teaching activities and usability for all, the creation of additional seminar spaces, specialist IT and equipment areas, and upgrade of IT equipment.

### Assessment of financial position

#### Financial results

The University monitors performance against the following financial targets, some of which are required by the Office for Students (OfS):

	<b>Actual 2022/23</b>	<b>Actual 2021/22</b>	<b>Actual 2020/21</b>
<b>1</b> Five times EBITDA <sup>1</sup> to exceed borrowing (currently £2.3 million)	£5.0m	£1.2m	£4.2m
<b>2</b> Current ratio of at least 1.5:1 at year end	2.2:1	1.9:1	2.3:1
<b>3</b> General reserve excluding pension reserve of at least 51% of income	75%	82%	77%
<b>4</b> Maintain at least 37 cash days in hand ('net liquidity days')	97 days	102 days	121 days
<b>5</b> External borrowing to be less than 50% of total income	16%	23%	28%
<b>6</b> Staff costs (excluding FRS102 adjustment) as a % of total income to be no more than 58%	63%	68%	68%
<b>7</b> Surplus as a % of total income to be greater than 3%	-3.2%	-20.9%	-12.7%

<sup>1</sup>EBITDA = Earnings before interest, tax, depreciation and amortisation, and before pension provisions

# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Strategic Report

In the year the University made an operating deficit of £461,000 (£2,662,000 deficit in 2022). This deficit is after the notional pensions charge of £659,000 (2022; £2,109,000), which the University is required to make under Financial Reporting Standard 102 – “The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland” (FRS102) for potential pension liabilities. The reduction in the pension service cost is due to the decrease in the prior year liability along with changes in actuarial assumptions, particularly the discount rate, used to calculate current service costs. The calculation of the FRS102 adjustment is outside of the University’s control, and has no immediate effect on cash flow.

Removing the notional pension scheme adjustments, the University made an underlying surplus of £198,000 (2022 deficit: £544,000), which would represent 1.4% of total income. Excluding non-recurrent, unrestricted settlement income of £1,100,000 (2022: £nil), the University made an underlying deficit of £902,000.

During the year the University had a cash outflow of £376,000 (2022; outflow of £846,000), giving a cash balance at 31 July 2023 of £3,715,000 (2022; £4,091,000). However, taking finance costs (interest and capital) of £826,000 into consideration, the University had a cash inflow of £450,000

Fixed asset additions during the year amounted to £208,000 (2022; £101,000) of which £71,000 (2022; £31,000) related to buildings, and £137,000 (2022; £70,000) related to plant and equipment.

The University has reserves of £13,086,000 (2022; £7,618,000). This is after derecognition of a pension asset of £334,000 (2022; liability of £5,261,000) calculated according to FRS102, and long term debt of £1,591,000 (2022; 2,280,000). The decision not to recognise the pension asset is due to accounting standards requiring a higher burden of evidence to support recognition of an asset compared to a liability. An asset can only be recognised to the extent that it is able to recover the surplus, either through reduced contributions in the future, or through refunds upon exiting the scheme. The complexities of this and the volatility seen in valuations over recent years led to the decision to derecognise the pension asset for 2022/23.

The University is required to make the notional FRS102 provision. The movement in this liability is not a reflection of any contribution increase in the short term.

The University is coming from a position of good cash reserves and believes that there is no threat to its cash flow over the next year as a result of taking all necessary measures to reduce costs.

The University faces financial challenges due to the fall in student enrolments experienced over several years. The University will continue to review all costs to make further savings where possible.

Student recruitment activities additionally remain focussed on restoring financial health to ensure that the University maintains adequate resources to continue to maintain and protect its specialist arts education provision.

The Board will consider longer term structural and/or partnership options to secure the future of the University’s specialist arts provision.

## Payment performance

The Late Payment of Commercial Debts (Interest) Act 1998 requires universities, in the absence of agreement to the contrary, to make payments to suppliers within 30 days of either the provision of goods or services or the date on which the invoice was received. The target set by the Treasury for payment to suppliers within 30 days is 95 per cent. During the accounting period 2022/23, the University paid 95% of its invoices within 30 days (2021/22: 96%). The University incurred no interest charges in respect of late payment for this period.

## Key income streams

For degree and postgraduate work, the University principally relies on student fee income with a small proportion of income coming from the OfS, largely from recurrent grants. For Pre-Degree work the University has significant reliance on the Education and Skills Agency (ESFA).

In the year, a legal settlement received was posted to Other Income, resulting in a higher than usual percentage in this area and contributing to the lower than usual HE Fee proportion.

The table below shows the key income streams:

## Strategic Report



### Treasury policies and objectives

Treasury management is the management of the University's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks. The University has recently renegotiated its loan covenants with its lenders and also clarified the calculation and frequency of testing of the student number covenant. The University is in compliance with the revised covenants now in place.

The University has a separate treasury management policy in place.

Any short term borrowing for temporary revenue purposes would be authorised by the Vice-Chancellor. No such borrowings were required in 2022/23. Such arrangements are restricted by limits in the University's regulatory framework for higher education in England agreed with OfS. All other borrowing requires the authorisation of the Board of Governors and shall comply with the requirements of the regulatory framework for higher education in England.

### Staff and student involvement

The University recognises the value and expertise of its staff as its key asset. Senior and middle management communications are effective and meetings take place regularly. In addition, a comprehensive programme of professional development is in place.

Both students and staff are represented on University committees including Academic Board and its Standing Committees, Student Engagement and Experience Committee, Learning and Teaching Committee, Research and Innovation Committee, Academic Standards and Quality Committee, Equality, Diversity and Inclusion Committee, HE and FE Award Boards. There are regular meetings between representatives of the Students' Union and the SLT as well as meetings between the Vice-Chancellor, SLT, Board of Governors Members and student representatives from all groups.

### Future developments

The University will continue to develop its Pre-Degree, Undergraduate and Masters Programmes in line with the growth aspirations of the new strategic plan.

### Resources

The University has various resources that it can deploy in pursuit of its strategic objectives. Tangible resources include the main University site.

### Reputation

The University has a high quality reputation locally and nationally. It was awarded Silver in the Teaching Excellence Framework (TEF) by the OfS in 2023. The TEF Silver award includes Silver aspect ratings for 'Student Experience' and 'Student Outcomes', recognising that experiences and outcomes are typically of very high quality for all groups of students. Arts University Plymouth's improved TEF Silver rating will last for four years.

## Strategic Report

Students voted Arts University Plymouth the top arts university in the UK for overall student satisfaction in the National Student Survey (NSS) 2022, and it was the highest scoring arts university in the UK in five of the seven categories of the NSS 2023.

Maintaining a high quality brand is essential for the University's success at attracting students and external relationships.

### Vice-Chancellor risks and uncertainties

The SLT regularly reviews the strategic risks to which the University is exposed. It identifies systems and procedures, including specific actions which should mitigate any potential impact on the University. Internal controls are then implemented and the subsequent year's appraisal reviews effectiveness and progress against risk mitigation actions. The SLT also considers risks which may arise as a result of new areas of work being undertaken by the University, and responds immediately and effectively to unforeseen events.

The register of strategic risks is reviewed at each meeting of the Audit Committee. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the University and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system.

The University has a very high degree of reliance on continued government funding through tuition fee loans, the OfS and the ESFA for grant funding. A high proportion of the University's revenue is therefore publicly funded, a large proportion of it albeit through student fees from the Student Loans Company. This level of requirement is expected to continue. There can be no assurance that government policy or practice will remain unchanged or that public funding will continue at the same levels or on the same terms.

The key risks which may affect future operations and planned objectives are:

- The ability to recruit sufficient numbers of students. The achievement of the target income is dependent upon the University's annual student enrolment numbers;
- The ability of the University to operate within current bank covenants;
- Movements in the pension scheme service cost and overall pension deficit

These risks are mitigated in a number of ways:

- Through conservative planning and budgeting arrangements;
- Through continuing to maintain a healthy level of working capital resulting in no material reductions in year-end cash balances;
- By focusing the University's student recruitment strategy to maintain/increase offer conversion factors and increase the number of applications;
- By ensuring the University is rigorous in delivering high quality education and training;
- Ensuring the University is focused on those priority sectors which will continue to benefit from public funding;
- Through negotiation and dialogue with the University bankers to ensure that bank loan arrangements and associated covenants can be put on a sustainable footing.

### Stakeholder relationships

In line with other universities and colleges, the University has many stakeholders. These include:

- Students;
- Funding councils;
- Staff;
- Local employers (with specific links);
- Local authorities;
- The local community;
- Trade unions;
- Professional bodies;
- Barclays Bank plc

The University recognises the importance of these relationships and engages in regular communication with them through the University internet site and by meetings.



## **Strategic Report**

### **Equality and Diversity Statement**

The University aims to create a community where all its members (both existing and potential students and staff) are treated on the basis of their merits, abilities and potential, without regard (except where the law makes special provision) to:

- Ethnicity;
- Age;
- Gender;
- Marital status or family circumstances;
- Disability or learning difficulty;
- Trade Union membership or activity;
- Criminal record;
- Socio-economic background;
- Religious or political beliefs;
- Sexual orientation.

### **Disability Statement**

The University seeks to achieve the objectives set down in the Equality Act 2010:

- a) As part of its accommodation strategy the University reviews its access audit. Experts in this field last conducted a full access audit in September 2014, and the results of this form the basis of funding minor capital projects aimed at improving access, which have since been completed for the main site.
- b) The University has an Access Coordinator, who provides information, advice and arranges support where necessary for students with disabilities.
- c) There is a list of specialist equipment, such as radio aids, which the University can make available for use by students and a range of assistive technology is available in the learning centre.
- d) The admissions policy for all students is described in the University charter. Appeals against a decision not to offer a place are dealt with under the complaints policy.
- e) The University has made a significant investment in the appointment of specialist lecturers to support students with learning difficulties and/or disabilities. There are a number of student support assistants who can provide a variety of support for learning. There is a continuing programme of staff development to ensure the provision of a high level of appropriate support for students who have learning difficulties and/or disabilities.
- f) Specialist programmes are described in University prospectuses, and achievements and destinations are recorded and published in the standard University format.
- g) Counselling and welfare services are described in the University Student Guide, which is issued to students together with the Complaints and Disciplinary Procedure leaflets at induction.

### **Employment of disabled persons**

The University considers all applications of employment from disabled persons, bearing in mind the aptitudes of the individuals concerned. Where an existing employee becomes disabled, every effort is made to ensure that their employment with the University continues and that reasonable adjustments are made. The University's policy is to provide training, career development and opportunities for promotion that are, as far as possible, identical for other employees.

### **Disclosure of information to auditors**

The members who held office at the date of approval of this Report confirm that, so far as they are each aware, there is no relevant audit information of which the University's auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the University's auditors are aware of that information.

**Approved by order of the Board of Governors on 28 November 2023 and signed on its behalf by:**

Signed: 

Dr S Brownlow, Chair

**Statement of Corporate Governance and Internal Control**

The following statement is provided to enable readers of the annual report and accounts of the University to obtain a better understanding of its governance and legal structure.

The University endeavours to conduct its business:

- i. in accordance with the seven principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership);
- ii. in full accordance with the guidance from the Committee of University Chairs in The Higher Education Code of Governance; and
- iii. having due regard to the UK Corporate Governance Code (“the Code”) insofar as it is applicable to the higher education sector.

The University is committed to exhibiting best practice in all aspects of corporate governance. Following transfer to HEI status in July 2014, the Board of Governors formally adopted the HE Code of Governance in July 2015 following an assessment of compliance. In carrying out its responsibilities, the Board takes full account of each of the primary elements of the HE Code. We have not adopted and therefore do not apply the UK Corporate Governance Code. However, we have reported on our Corporate Governance arrangements by drawing upon best practice available, including those aspects of the UK Corporate Governance Code we consider to be relevant to the higher education sector and best practice. In the opinion of the Members, the University complies with all the provisions of the Code insofar as they apply to the Higher Education Sector, and it has complied throughout the year ended 31 July 2023. The Board of Governors recognises that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times.

The University is an exempt charity within the meaning of Part 3 of the Charities Act 2011. The Governors, who are also the Trustees for the purposes of the Charities Act 2011, confirm that they have had due regard for the Charity Commission’s guidance on public benefit and that the required statements appear elsewhere in these financial statements.

**Members serving on the Board of Governors**

The Members who served on the Board of Governors during the year and up to the date of signature of this report were as listed in the table below:

<b>Name</b>	<b>Date of initial appointment</b>	<b>Current term of office</b>	<b>Date of resignation / retirement</b>	<b>Status of appointment</b>	<b>Committees served</b>	<b>Attendance at 22/23 Board and Committee meetings</b>
Sue Brownlow	15/11/2016	4 years		Independent	Chair of Board of Governors, Chair of N&G, member of Finance & Estates (F&E), member of Rem Com, and member of Employment Committee.	93%
Paul Fieldsend-Danks	01/08/2021	Ex officio		Vice Chancellor	N&G, F&E and Employment Committee	100%
Margaret Campbell	11/10/2022	4 years		Staff Member	Employment, and Rem Com (until 31 July 2023)	100%
Ciara Eastell	04/07/2023	4 years		Independent	Employment	-

## Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

### Statement of Corporate Governance and Internal Control

Anna Corbett	01/05/2020	4 years		Independent	Deputy Chair of the Board of Governors, Chair of Employment Committee, Chair of Rem Com, member of N&G and Audit Committee.	93%
Andrew Cooper-James	27/11/2019	4 years	02/12/2022	Staff Member	-	50%
Beth Evans	01/08/2023	1 year		Student Member	N&G, Employment, Rem Com	-
Nigel Godefroy	04/07/2023	4 years		Co-opted	F&E Committee	-
Mark Greaves	01/08/2018	4 years		Independent	Chair of F&E, Member of Rem Com, Employment Committee	91%
Tim Gundry	01/01/2023	4 years		Staff Member	Employment Committee (from 1 August 2023)	100%
Andrew Honey	23/03/2021	4 years		Independent	F&E	91%
Fraizer James	01/08/2022	1 year	07/07/2023	Student Member	Member of N&G, Rem Com and Employment Committee	60%
Tim Jones	15/11/2016	4 years	03/10/2022	Independent	Member of F&E	-
Ian Parry	01/08/2018	4 years		Independent	Chair of Audit	89%
Janet Ritterman	15/11/2016	4 years		Independent	Audit N&G	100%
Rachel Soundy	05/07/2022	4 years		Independent	Audit	89%
Ian Tunbridge	07/05/2021	4 years	17/10/2023	Independent	Member of F&E	89%

Clerk to the Board of Governors: Liz Wiltshire-Meads; Deputy Clerk: Nadyne Ebbens

### Corporate Governance

It is the Board of Governors' responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The Board of Governors is provided with regular and timely information on the overall financial performance of the University together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel related matters such as health and safety and environmental issues. The Board of Governors meets at least four times a year.

The Board of Governors conducts its business through five committees. Each committee has terms of reference, which have been approved by the Board of Governors. These committees are: Audit, Nominations and Governance, Finance and Estates, Remuneration, and Employment. Full minutes of all meetings, except

## Statement of Corporate Governance and Internal Control

those deemed to be confidential by the Board of Governors, are available from the Clerk to the Board of Governors at Arts University Plymouth, Tavistock Place, Plymouth, PL4 8AT.

The Clerk to the Board of Governors maintains a register of financial and personal interests of Members. The register is available for inspection at the above address.

All Governors are able to take independent professional advice in furtherance of their duties at the University's expense and have access to the Clerk to the Board of Governors, who is responsible to the Board for ensuring that all applicable procedures and regulations are complied with. The appointment, evaluation and removal of the Clerk are matters for the Board of Governors as a whole.

Formal agendas, papers and reports are supplied to Governors in a timely manner, prior to Board meetings. Briefings are also provided on an ad hoc basis.

The Board of Governors has a strong and independent non-executive element, and no individual or group dominates its decision-making process. The Board of Governors considers that each of its non-executive Governors is independent of management, and free from any business or other relationship, which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Chair and the Vice Chancellor are separate.

### Governance Effectiveness Review

During 2022/23 the Board of Governors appointed Advance HE to undertake an external review of governance, which took account of relevant guidance, reference points and benchmarks including the Regulatory Framework for Higher Education in England and other publications of the Office for Students (OfS), and the use of reference points such as: The Committee of University Chairs' 2020 HE Governance Code; the HE Senior Staff Remuneration Code, and the HE Audit Committees Code of Practice.

The key finding was that the Governance at Arts University Plymouth is effective, driven by a very committed Board which is ably led by its Chair. There are strong working relationships between the Chair and Vice-Chancellor, and among Board members. Clerking arrangements are highly effective for both the Board of Governors and the Academic Board and their respective committees. The recommendations made in the report were reviewed and accepted by the Board, and an action plan was put in place to monitor progress by the Nominations and Governance Committee.

### Appointments to the Board of Governors and Nominations and Governance Committee

Any new appointments to the Board are a matter for the consideration of the Board of Governors as a whole. The Board of Governors has a Nominations and Governance Committee, consisting of five Governors, which is responsible for the selection and nomination of any new Governor for the Board's consideration.

The Committee ensures that the Board of Governors is able to manage all of its responsibilities by having an appropriate balance of knowledge, skills and diversity amongst its membership, and also ensures that governance structures and processes are fit for purpose.

The Board of Governors is responsible for ensuring that appropriate training is provided as required. All Governors are required to undertake the following mandatory training within three months of being appointed and for retraining every three years: safeguarding; Prevent; GDPR and cyber security.

Members of the Board of Governors are appointed for a term of office not exceeding four years although in certain circumstances a Governor could be re-appointed for further terms of office.

### Remuneration Committee

Throughout the year ending 31 July 2023 the University's Remuneration Committee comprised the five Governors shown in the table above. This Committee's responsibilities are to make recommendations to the Board on the remuneration and benefits of the Vice Chancellor and other Senior Post-Holders, the Clerk and Deputy Clerk. The Committee operates in line with the HE Senior Staff Remuneration Code, and produces an Annual Report to the Board, which is published on the University website as a readily accessible annual statement.

## Statement of Corporate Governance and Internal Control

Details of remuneration for the year ended 31 July 2023 are set out in notes 6 and 7 to the financial statements.

### Employment Committee

The Employment Committee comprises six members of the Board of Governors including the Vice Chancellor and Chair. The Committee is responsible for, on behalf of the Board of Governors, providing overall assurance on employment matters including advising the Board on all policy and strategic matters relating to staffing, recruitment and employment.

### Audit Committee

The Audit Committee comprises five members of the Board of Governors (excluding the Vice Chancellor and Chair). The Committee operates in accordance with written terms of reference approved by the Board of Governors.

The Audit Committee meets at least once each term and provides a forum for reporting by the University's internal and external auditors, who have access to the Committee for independent discussion, without the presence of University management. The Committee also receives and considers reports from the OfS, as they affect the University's business.

The University's internal auditors monitor the systems of internal control, risk management controls and governance processes in accordance with an agreed plan of input and report their findings to management and the Audit Committee.

Management is responsible for the implementation of agreed audit recommendations, and internal audit undertakes periodic follow up reviews to ensure such recommendations have been implemented.

The Audit Committee also advises the Board of Governors on the appointment of Internal and external auditors and their remuneration for both audit and non-audit work.

### Finance and Estates Committee

The Finance and Estates Committee comprises six Members of the Board of Governors (including the Vice-Chancellor and Chair). The Committee operates in accordance with written terms of reference approved by the Board of Governors.

The Finance and Estates Committee meets at least three times a year and has an overall watching-brief covering all financial aspects of University activity. In addition, it sets and monitors standards of financial performance, and oversees University management to address issues of actual or potential concern.

### Internal control

#### *Scope of responsibility*

The Board of Governors is ultimately responsible for the University's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Governors has delegated the day-to-day responsibility to the Vice Chancellor, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the University's policies, aims and objectives, whilst safeguarding the public funds and assets for which he is personally responsible, in accordance with the responsibilities assigned to him in the regulatory framework for higher education in England between Arts University Plymouth and OfS. He is also responsible for reporting to the Board of Governors any material weaknesses or breakdown in internal control.

## **Statement of Corporate Governance and Internal Control**

### *The purpose of the system of internal control*

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of University policies, aims and objectives and to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place at Arts University Plymouth for the year ended 31 July 2023 and up to the date of the approval of the Annual Report and Accounts.

### *Capacity to handle risk*

The Board of Governors has reviewed the key risks to which the University is exposed, including an evaluation of likelihood and impact of risks becoming a reality, together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Governors is of the view that there is a formal ongoing process for identifying, evaluating and managing the University's significant risks that has been in place for the period ending 31 July 2023 and up to the date of the approval of the Annual Report and Accounts. This process is regularly reviewed by the Board of Governors.

### *The risk and control framework*

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the Board of Governors;
- regular reviews by the Board of Governors of periodic and annual financial reports which indicate financial performance against forecasts;
- setting targets to measure financial and other performance;
- clearly defined capital investment control guidelines;
- the adoption of formal project management disciplines, where appropriate.

Arts University Plymouth has an internal audit service, which operates in accordance with the requirements of the Office for Students' (OfS) *Audit Code of Practice*, and the regulatory framework for higher education in England. The work of the internal audit service is informed by an analysis of the risks to which the University is exposed, and annual internal audit plans are based on this analysis.

The analysis of risks and the internal audit plans are endorsed by the Board of Governors on the recommendation of the Audit Committee. At a minimum annually, the Chair of Audit Committee provides the Board of Governors with an Audit Committee Annual Report on internal audit activity in the University. The report includes the Committee's opinion of the adequacy and effectiveness of the University's system of risk management, controls and governance process.

### *Review of Effectiveness*

As Accounting Officer, the Vice Chancellor has responsibility for reviewing the effectiveness of the system of internal control. His review of the effectiveness of the system of internal control is informed by:

- the work of the internal auditors;
- the work of the executive managers within the University who have responsibility for the development and maintenance of the internal control framework;
- comments made by the University's external auditors in their management letters and other reports.

The Vice Chancellor has been advised on the implications of the result of review of the effectiveness of the system of internal control by the Audit Committee which oversees the work of the internal auditors, and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The SLT receives reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms, which are embedded within the departments and

**Statement of Corporate Governance and Internal Control**

reinforced by risk awareness training. The SLT and the Audit Committee also receive regular reports from Internal Audit, which include recommendations for improvement. The Audit Committee's role in this area is confined to a high level review of the arrangements for internal control. The Board of Governors' agenda includes a regular item for consideration of risk and control and receives reports thereon from the SLT and the Audit Committee. The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception. At its November 2023 meeting the Board of Governors carried out the annual assessment for the year ended 31 July 2023 by considering documentation from the SLT and Internal Audit and taking account of events since 31 July 2023.

Based on the advice of the Audit Committee, the Board of Governors is of the opinion that the University has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for "*the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets*".

**Approved by order of the Board of Governors on 28 November 2023 and signed on its behalf by:**



Dr S Brownlow, Chair



Prof Paul Fieldsend-Danks, Vice-Chancellor

## Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

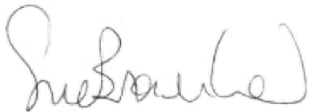
### Board of Governors' statement on the College's regularity, propriety and compliance with Funding body terms and conditions of funding

The Board of Governors has considered its responsibility to notify OfS of material irregularity, impropriety and non-compliance with OfS terms and conditions of funding, under the regulatory framework for higher education in England in place between the University and OfS. As part of its consideration the Board of Governors has had due regard to the requirements of the regulatory framework for higher education in England.

We confirm, on behalf of the Board of Governors, that to the best of its knowledge, the Board of Governors believes it is able to identify any material irregular or improper use of funds by the University, or material non-compliance with OfS's terms and conditions of funding under the University's regulatory framework for higher education in England.

We confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to OfS.

**Approved by order of the Board of Governors on 28 November 2023 and signed on its behalf by:**



Dr S Brownlow, Chair



Prof Paul Fieldsend-Danks, Vice-Chancellor



**Statement of Responsibilities of the Board of Governors**

The Board of Governors are required to present audited financial statements for each financial year.

Within the terms and conditions of the regulatory framework for higher education in England agreed between OfS and the Board of Governors of the University, the Board of Governors, through its Vice- Chancellor, is required to prepare financial statements for each financial year in accordance with the *Financial Reporting Standard 102, the 2019 Statement of Recommended Practice – Accounting for Further and Higher Education Institutions* and with the *Accounts direction Guidance on preparing and publishing financial statements for accounting periods beginning on or after 1 August 2019*, issued by OfS on 25 October 2019, which gives a true and fair view of the state of affairs of the University and the result for that year.

In preparing the Financial Statements, the Board of Governors is required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare financial statements on the going concern basis, unless it is inappropriate to assume that the University will continue in operation.

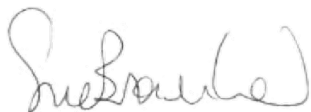
The Board of Governors is also required to prepare a Strategic Report which describes what it is trying to do and how it is going about it, including the legal and administrative status of the University.

The Board of Governors is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the University, and which enable it to ensure that the financial statements are prepared in accordance with the relevant legislation of incorporation and other relevant accounting standards. It is responsible for taking steps that are reasonably open to it in order to safeguard the assets of the University and to prevent and detect fraud and other irregularities.

The maintenance and integrity of the University website is the responsibility of the Board of Governors of the University; the work carried out by the auditors does not involve consideration of these matters and, accordingly, the auditors accept no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Board of Governors is responsible for ensuring that expenditure and income are applied for the purposes intended by Parliament and that the financial transactions conform to the authorities that govern them. In addition, they are responsible for ensuring that funds from OfS are used only in accordance with the regulatory framework for higher education in England with OfS and any other conditions that may be prescribed from time to time. The Board of Governors must ensure that there are appropriate financial and management controls in place in order to safeguard public and other funds and to ensure they are used properly. In addition, the Board of Governors is responsible for securing economical, efficient and effective management of the University's resources and expenditure, so that the benefits that should be derived from the application of public funds by OfS are not put at risk.

**Approved by order of the Board of Governors on 28 November 2023 and signed on its behalf by:**



Dr S Brownlow, Chair



Prof Paul Fieldsend-Danks, Vice-Chancellor

**Independent Auditors' Report to the Board of Governors of Plymouth College of Art**

**Opinion**

We have audited the financial statements of Arts University Plymouth (the 'University') for the year ended 31 July 2023 which comprise the Statement of Comprehensive Income, the Statement of Changes in Reserves, the Balance Sheet, the Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice), the Statement of Recommended Practice: Accounting for Further and Higher Education (the 'FE HE SORP') and the Office for Students Accounts Direction (OfS 2019.41).

In our opinion, the financial statements:

- Give a true and fair view of the state of the University's affairs as at 31 July 2023 and of the University's deficit of income against expenditure, gains and losses, changes in reserves and cash flows for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the FE HE SORP and the Office for Students' Accounts Direction (OfS 2019.41).

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the University in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusion relating to going concern**

In auditing the financial statements, we have concluded that the members' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the University's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the members with respect to going concern are described in the relevant sections of this report.

**Other information**

The other information comprises the information included in the Financial Statements for the Year Ended 31 July 2023, other than the financial statements and our auditor's report thereon. The Board of Governors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Independent Auditors' Report to the Board of Governors of Plymouth College of Art**

**Opinion on other matters prescribed by the Office for Students' Accounts Direction (OfS 2019.41)**

In our opinion:

- Funds from whatever source administered by the University for the specific purposes have been applied to those purposes and managed in accordance with relevant legislation; and
- Funds provided by the Office for Students ('OfS'), UK Research and Innovation (including Research England), the Education and Skills Funding Agency and Department for Education have been applied in accordance with the relevant terms and conditions attached to them.

We have nothing to report in respect of the following matters in relation to which the Office for Students' Accounts Direction requires us to report to you if, in our opinion:

- the University's grant and fee income, as disclosed in the notes to the financial statements, has been materially misstated; or
- the University's expenditure on access and participation activities for the financial year has been materially misstated.

**Responsibilities of the Board of Governors**

As explained more fully in the Statement of Responsibilities of the Board of Governors set out on page 17, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Governors is responsible for assessing the University's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Governors either intend to liquidate the University or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the sector, control environment and the University's performance;
- results of our enquiries of management and the members, including the committees charged with governance over the University's finance and control, about their own identification and assessment of the risks of irregularities;
- any matters we identified having obtained and reviewed the University's documentation of their policies and procedures relating to: identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance; detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- how the University ensured it met its obligations arising from it being financed by and subject to the governance requirements of the OfS, and as such material compliance with these obligations is required to ensure the University will continue to receive its public funding and be authorised to operate, including around ensuring there is no material unauthorised use of funds and expenditure; and
- the matters discussed among the audit engagement team and involving relevant internal University specialists regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the University for fraud, which included incorrect recognition of revenue and management override of controls using manual journal entries and these were identified as having the greatest potential for fraud.

**Independent Auditors' Report to the Board of Governors of Plymouth College of Art**

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. We also obtained an understanding of the legal and regulatory frameworks that the University operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Office for Students' Accounts Direction (OfS 2019.41) and the FE HE SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the University's ability to operate or to avoid a material penalty. These included safeguarding regulations, data protection regulations, occupational health and safety regulations, education and inspections legislation, and employment legislation.

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- reviewing the financial statement disclosures and testing to supporting documentation to assess the recognition of revenue;
- enquiring of the University's management and members concerning actual and potential litigation and claims;
- performing procedures to confirm material compliance with the requirements of the OfS;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of the members and reviewing internal control reports; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; and assessing whether the judgements made in making accounting estimates are indicative of a potential bias.

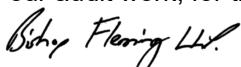
We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Board of Governors as a body, in accordance with statutory requirements. Our audit work has been undertaken so that we might state to the Board of Governors those matters we are required to state to it in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the University and the University's members, for our audit work, for this report, or for the opinions we have formed.



**Bishop Fleming LLP**

Chartered Accountants

Statutory Auditors

4 North East Quay, Sutton Harbour, Plymouth, PL4 0BN

Dated: 7 December 2023

Statement of Comprehensive Income for Year Ended 31 July 2023

	Notes	2023 £000	2022 £000
<b>Income</b>			
Tuition fees and education contracts	2	8,890	8,958
Funding body grants	3	3,418	3,325
Other income	4	1,924	426
Investment income	5	44	8
Total income		<u>14,276</u>	<u>12,717</u>
<b>Expenditure</b>			
Staff costs	6	9,478	10,525
Other operating expenses	8	4,185	3,676
Depreciation	11	767	795
Interest and other finance costs	9	307	383
Total expenditure		<u>14,737</u>	<u>15,379</u>
(Deficit) after depreciation of tangible fixed assets and before other gains and tax		<u>(461)</u>	<u>(2,662)</u>
<b>(Deficit) before tax</b>		<u>(461)</u>	<u>(2,662)</u>
Taxation	10	-	-
<b>(Deficit) for the year</b>		<u>(461)</u>	<u>(2,662)</u>
Pension surplus not recognised		(334)	-
Actuarial gain in respect of pension schemes		<u>6,263</u>	<u>14,474</u>
<b>Total comprehensive gain for the year</b>		<u>5,468</u>	<u>11,812</u>
<b>Represented by :</b>			
Revaluation reserve transferred in year		(104)	(103)
Unrestricted comprehensive gain for the year		<u>5,572</u>	<u>11,915</u>
		<u>5,468</u>	<u>11,812</u>
<b>(Deficit) for the year attributable to:</b>			
University		<u>(461)</u>	<u>(2,662)</u>
<b>Total comprehensive gain for the year attributable to:</b>			
University		<u>5,468</u>	<u>11,812</u>

All items of income and expenditure relate to continuing activities.

Statement of Changes in Reserves for Year Ended 31 July 2023

	Income and expenditure account		Revaluation reserve	Total reserve
	<i>Endowment</i> £000	<i>Unrestricted</i> £000	£000	£000
<b>Balance at 1 August 2021</b>	-	<b>(6,794)</b>	<b>2,600</b>	<b>(4,194)</b>
Loss from the income and expenditure statement	-	(2,662)	-	(2,662)
Other comprehensive income – actuarial gain/(loss)	-	14,474	-	14,474
Transfers between revaluation and income and expenditure reserve	-	104	(104)	-
<b>Total comprehensive loss for the year</b>	-	11,916	(104)	11,812
<b>Balance at 1 August 2022</b>	-	<b>5,121</b>	<b>2,496</b>	<b>7,618</b>
Loss from the income and expenditure statement	-	(461)	-	(461)
Other comprehensive income – actuarial gain/(loss)	-	6,263	-	6,263
Pension surplus not recognised	-	(334)	-	(334)
Transfers between revaluation and income and expenditure reserve	-	104	(104)	-
<b>Total comprehensive gain/(loss) for the year</b>	-	5,572	(104)	5,468
<b>Balance at 31 July 2023</b>	-	<b>10,693</b>	<b>2,392</b>	<b>13,085</b>

# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Balance Sheet as at 31 July

	Notes	2023 £000	2022 £000
<b>Non-current assets</b>			
Fixed assets	11	15,552	16,111
Total fixed assets		<u>15,552</u>	<u>16,111</u>
<b>Current assets</b>			
Trade and other receivables	13	272	613
Cash and cash equivalents	19	3,715	4,091
Total current assets		<u>3,987</u>	<u>4,704</u>
<b>Less: Creditors: amounts falling due within one year</b>	14	(1,824)	(2,486)
<b>Net current assets</b>		2,163	<b>2,218</b>
<b>Total assets less current liabilities</b>		<u>17,715</u>	<u>18,329</u>
Creditors: amounts falling due after more than one year	15	(4,537)	(5,329)
<b>Provisions</b>			
LGPS pension provision	21	-	(5,261)
Other provisions	17	(93)	(121)
<b>Total net assets</b>		<u>13,085</u>	<u>7,618</u>
<b>Unrestricted reserves</b>			
Revaluation reserve	18	2,392	2,496
Income and expenditure account excluding pension reserve		10,693	10,383
Pension reserve	21	-	(5,261)
<b>Total reserves</b>		<u>13,085</u>	<u>7,618</u>

The financial statements on pages 21 to 43 were approved by the Board of Governors on 28 November 2023 and were signed on its behalf on that date by



Dr S Brownlow, Chair



Prof Paul Fieldsend-Danks, Vice Chancellor

Statement of cash flows for Year Ended 31 July

	Notes	2023 £000	2022 £000
<b>Cash inflow from operating activities</b>			
(Deficit) for the year		(461)	(2,662)
<b>Adjustment for non-cash items</b>			
Depreciation	11	767	795
Notional FRS 102 pension charge	21	668	2,117
Decrease/(Increase) in debtors	13	341	(113)
(Decrease) in creditors due within one year (exc bank loans)	14	(661)	(128)
(Decrease) in creditors due after one year	15	(103)	(103)
(Decrease) in provisions	17	(29)	(36)
<b>Adjustment for investing or financing activities</b>			
Interest payable	9	136	102
Investment income	5	(44)	(8)
<b>Net cash (outflow) / inflow from operating activities</b>		<b><u>614</u></b>	<b><u>(36)</u></b>
<b>Cash flows from investing activities</b>			
Investment income		44	8
Payments made to acquire fixed assets	11	(208)	(101)
Sales of assets at net present value	11	-	381
		<b><u>(164)</u></b>	<b><u>288</u></b>
<b>Cash flows from financing activities</b>			
Other interest received			
Interest paid	9	(136)	(102)
Repayments of amounts borrowed	16	(690)	(996)
		<b><u>(826)</u></b>	<b><u>(1,098)</u></b>
<b>Decrease in cash in the period</b>		<b><u>(376)</u></b>	<b><u>(846)</u></b>
<b>Reconciliation of net cash flow to movement in cash and cash equivalents</b>			
Cash and cash equivalents at beginning of the year	19	4,091	4,937
Cash and cash equivalents at end of the year	19	3,715	4,091
<b>Movement in net cash or cash equivalents in period</b>		<b><u>(376)</u></b>	<b><u>(846)</u></b>



## Notes to the Accounts

### 1 Statement of accounting policies and estimation techniques

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements.

#### Basis of preparation

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting for Further and Higher Education 2019 (the 2019 FE HE SORP), the Accounts Direction and in accordance with Financial Reporting Standard 102 – “The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland” (FRS 102).

The University is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the University's accounting policies.

#### Basis of accounting

The Financial Statements are prepared in accordance with the historical cost convention modified by the revaluation of certain fixed assets and in accordance with applicable United Kingdom Accounting Standards.

#### Going concern

The activities of the University, together with the factors likely to affect its future development and performance, and taking account of the Vice-Chancellor Risks and Uncertainties, are set out in the Strategic Report. The financial position of the University, its cash flow, liquidity and borrowings are described in the Financial Statements and accompanying notes.

The University currently has loans outstanding with Barclays Bank Plc secured by fixed and floating charges on University land and buildings. These are repayable within 2 years.

The University is coming from a good position of cash reserves and is committed to taking all necessary measures to reduce costs, whilst at the same time increasing its student recruitment activities in order to restore financial health and ensure that it maintains adequate resources to continue operations. These actions include maintaining current levels of cash balances at each year end, and ensuring that working capital is adequate in all months of the financial year.

For these reasons the University continues to adopt the going concern basis in the preparation of its Financial Statements.

#### Recognition of income

The recurrent grant from OfS represents the funding allocations attributable to the current financial year and is credited directly to the Statement of Comprehensive Income.

Government revenue grants include funding body recurrent grants and other grants and are accounted for under the accrual model as permitted by FRS 102. Funding body recurrent grants are measured in line with best estimates for the period of what is receivable and depend on the particular income stream involved. Any under or over achievement for the Adult Education Budget is adjusted for and reflected in the level of recurrent grant recognised in the income and expenditure account. The final grant income is normally determined with the conclusion of the year end reconciliation process with the funding body following the year end, and the results of any funding audits. 16-18 learner-responsive funding is not normally subject to reconciliation and is therefore not subject to contract adjustments.

Grants from non-government sources are recognised in income when the University is entitled to the income and performance related conditions have been met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the balance sheet and released to income as the conditions are met.

# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Notes to the Accounts

Government capital grants are capitalised, held as deferred income and recognised in income over the expected useful life of the asset, under the accrual method as permitted by FRS 102. Other capital grants are recognised in income when the University is entitled to the funds subject to any performance related conditions being met.

Income from tuition fees is stated gross of any expenditure which is not a discount and is recognised in the period for which it is received.

All income from short-term deposits is credited to the income and expenditure account in the period in which it is earned on a receivable basis.

### Exceptional Items

Exceptional items are transactions that fall within the ordinary activities of the University but are presented separately due to their size or incidence.

### Accounting for post-employment benefits

Post-employment benefits to employees of the University are provided by the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). These are defined benefit schemes, which are externally funded and contracted out of the State Second Pension.

The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the University in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of valuations using a prospective benefit method. The TPS is a multi-employer scheme and the University is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution plan and the contributions recognised as an expense in the income statement in the periods during which services are rendered by employees.

The LGPS is a funded scheme. The assets of the LGPS are measured using closing fair values. LGPS liabilities are measured using the projected unit credit method and discounted at the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Comprehensive Income and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in interest and other finance costs.

Actuarial gains and losses are recognised immediately in actuarial gains and losses.

### Short term employment benefits

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the University. Any unused benefits are accrued and measured as the additional amount the University expects to pay as a result of the unused entitlement.

### Enhanced pensions

The actual cost of any enhanced ongoing pension to a former member of staff is paid by the University annually. An estimate of the expected future cost of any enhancement to the ongoing pension of a former member of staff is charged in full to the University's income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the balance sheet using the enhanced pension spreadsheet provided by the funding bodies.

**Notes to the Accounts (continued)**

**Tangible fixed assets**

• **Non-current assets - tangible fixed assets**

The University's buildings, aside from Russell Court, are specialised buildings and therefore it is not appropriate to value them on the basis of open market value. Land and buildings inherited from the Local Education Authority are stated in the balance sheet at valuation on the basis of depreciated historic cost, as the open market value for existing use is not readily obtainable. Land and buildings acquired since incorporation are included in the balance sheet at cost.

Russell Court was acquired as an office space and was therefore valued on the basis of open market value. This building was sold subject to contract in the year so was moved from Fixed Assets to Current Assets, as an asset held for sale.

Freehold land is not depreciated as it is considered to have an infinite useful life. Freehold buildings are depreciated over their expected useful economic life to the University of 20 to 50 years. The University has a policy of depreciating major adaptations to buildings over the period of their useful economic life of between 20 and 50 years.

Less substantial adaptations to buildings are depreciated over a useful economic life of between 10 and 20 years.

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses.

Where land and buildings are acquired with the aid of specific grants, they are capitalised and depreciated as above. The related grants are credited to a deferred capital grant account, and are released to the income and expenditure account over the expected useful economic life of the related asset on a basis consistent with the depreciation policy. The deferred income is allocated between creditors due within one year and those due after more than one year.

Finance costs, which are directly attributable to the construction of land and buildings, are not capitalised as part of the cost of those assets.

A review for potential indicators of impairment is carried out at each reporting date. If events or changes in circumstances indicate that the carrying amount of the property, plant and equipment may not be recoverable, a calculation of the impact is completed and arising impairment values charged against the asset and to the SOCIE.

• **Assets under construction**

Assets under construction are accounted for at cost, based on the value of architects' certificates and other direct costs, incurred to 31 July. They are not depreciated until they are brought into use.

• **Subsequent expenditure on existing fixed assets**

Where significant expenditure is incurred on tangible fixed assets after initial purchase it is charged to income in the period it is incurred, unless it increases the future benefits to the University, in which case it is capitalised and depreciated on the relevant basis.

• **Equipment**

Equipment costing less than £5,000 per individual item is recognised as expenditure in the period of acquisition. All other equipment is capitalised at cost. All equipment is depreciated on a straight-line basis over its useful economic life as follows:-

- Computer equipment from 3 to 5 years
- Plant and machinery from 3 to 10 years.

Where equipment is acquired with the aid of specific grants, it is capitalised and depreciated in accordance with the above policy, with the related grant being credited to a deferred capital grant account and released to the income and expenditure account over the expected useful economic life of the related equipment.

**Notes to the Accounts (continued)**

**Non Tangible fixed assets**

- **Investments and endowment assets**

Listed investments held as fixed assets or endowment assets are stated at market value. Current asset investments, which may include listed investments, are stated at the lower of their cost and net realisable value.

**Investments in joint ventures**

The investment in the joint venture is disclosed in the accounts at cost.

**Borrowing costs**

Borrowing costs are recognised as expenditure in the period in which they are incurred.

**Taxation**

The University is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the University is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The University receives no similar exemption in respect of Value Added Tax. For this reason, the University is generally unable to recover input VAT it suffers on goods and services purchased. Non-pay expenditure is therefore shown inclusive of VAT with any partial recovery netted off against these figures.

**Cash and cash equivalents**

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of 3 months or less from the date of acquisition.

**Financial liabilities and equity**

Financial liabilities and equity are classified according to the substance of the financial instrument's contractual obligations, rather than the financial instrument's legal form.

All loans, investments and short term deposits held by the Group are classified as basic financial instruments in accordance with FRS 102. These instruments are initially recorded at the transaction price less any transaction costs (historical cost). FRS 102 requires that basic financial instruments are subsequently measured at amortised cost, however the Group has calculated that the difference between the historical cost and amortised cost basis is not material and so these financial instruments are stated on the balance sheet at historical cost. Loans and investments that are payable or receivable within one year are not discounted.

**Provisions and contingent liabilities**

Provisions are recognised when the University has a present legal or constructive obligation as a result of a past event; it is probable that a transfer of economic benefit will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.

A contingent liability arises from a past event that gives the University a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the University. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

**Notes to the Accounts (continued)**

Contingent liabilities are not recognised in the balance sheet but are disclosed in the notes to the financial statements.

**Agency arrangements**

The University acts as an agent in the collection and payment of discretionary support funds. Related payments received from the funding bodies and subsequent disbursements to students are excluded from the income and expenditure account where the University is exposed to minimal risk or enjoys minimal economic benefit related to the transaction.

**Judgements in applying accounting policies and key sources of estimation uncertainty**

In preparing these financial statements, management have made the following judgements:

- Determine whether there are indicators of impairment of the group's tangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash-generating unit, the viability and expected future performance of that unit.

Other key sources of estimation uncertainty:

- Tangible fixed assets

Tangible fixed assets, other than investment properties, are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and residual values are assessed annually and may vary depending on a number of factors. In re-assessing asset lives, factors such as technological innovation and maintenance programmes are taken into account. Residual value assessments consider issues such as future market conditions, the remaining life of the asset and projected disposal values.

- Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. For 2022/23 the pension plan asset has not been recognised, as the surplus is not considered recoverable through reduced contributions in the future or through refunds from the plan.

**2 Tuition fees and education contracts**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Full time home and EU students	7,793	8,483
Part time home and EU students	409	134
Full time international students	626	251
Other higher education support fees	1	1
Other courses and education contracts	61	89
	<b>8,890</b>	<b>8,958</b>

Notes to the Accounts (continued)

**3 Funding body grants**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>Recurrent grants</b>		
Education and Skills Funding Agency	2,628	2,580
Office for Students	330	412
<b>Specific grants</b>		
Release of deferred capital grants - ESFA	103	103
Non recurrent grant - OfS	113	30
Research England – Other Grants	244	200
<b>Total</b>	<b>3,418</b>	<b>3,325</b>

Note: The source of grant and fee income included in notes 2 and 3 is as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Grant income from the OfS	443	442
Grant income from other bodies	2,975	2,883
Fee income for taught awards (exclusive of VAT)	8,829	8,868
Fee income from non-qualifying courses (exclusive of VAT)	61	90
<b>Total grant and fee income</b>	<b>12,308</b>	<b>12,283</b>

**4 Other income**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Residences, catering and conferences	123	10
Other grant income	295	246
Income relating to student activities	61	17
Other income	345	153
Exceptional income	1,100	-
<b>Total</b>	<b>1,924</b>	<b>426</b>

Exceptional income constitutes unrestricted, non-recurrent legal settlement monies recognised within the year.

**5 Investment income**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Other investment income	44	8
<b>Total</b>	<b>44</b>	<b>8</b>

Notes to the Accounts (continued)

**6 Staff costs**

The average number of persons (including senior post-holders) employed by the University during the year, expressed as full-time equivalents, was:

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Teaching staff	64	65
Teaching Support	47	46
Non-teaching staff	94	90
<b>Total</b>	<b>205</b>	<b>201</b>

**Staff costs for these persons:**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>Payroll Costs:</b>		
Wages and salaries	7,094	6,935
Social security costs	692	673
Other pension costs	1,800	3,060
	<b>9,586</b>	<b>10,668</b>
Agency staffing	-	-
	<b>9,586</b>	<b>10,668</b>
Restructuring and redundancy costs	(108)	9
Holiday Pay accrued at 31st July	-	(152)
<b>Total staff costs</b>	<b>9,478</b>	<b>10,525</b>

A 3% pay award was made during the year (2022; 1.5%).

**7. Emoluments of key management personnel, the Vice-Chancellor and other higher paid staff**

**Key management personnel**

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the University, and are represented by the Senior Leadership Team, which in the financial year 2022/23 comprised the Vice-Chancellor, Pro Vice-Chancellor (Academic), Chief Operating Officer, Director of Communications, University Registrar and Deputy Vice-Chancellor. Staff costs include compensation paid to key management personnel.

**Emoluments of key management personnel, the Vice-Chancellor and other higher paid staff**

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
The number of key management personnel including the Vice-Chancellor was:	5	5

No post-holders, other than the Vice-Chancellor, received emoluments, excluding pension contributions and employer's national insurance, but including benefits in kind, in excess of £100,000.

Notes to the Accounts (continued)

Key management personnel compensation is made up as follows:

	<b>2023</b>	<b>Restated</b>
	<b>£000</b>	<b>2022</b>
		<b>£000</b>
Salaries- gross of salary sacrifice and waived emoluments	481	473
Restructuring Costs	-	6
Employers National Insurance	61	60
Benefits in kind	-	-
	<u>542</u>	<u>539</u>
Pension contributions	<u>93</u>	<u>84</u>
<b>Total key management personnel compensation</b>	<b><u>635</u></b>	<b><u>623</u></b>

The 2022 figures have been restated as it was discovered that some salary information had been omitted in error. This was due to a coding error which has since been rectified.

There were no amounts due to key management personnel that were waived in the year, nor any salary sacrifice arrangements in place.

**Head of institution's emoluments**

The above compensation includes amounts payable to the Vice-Chancellor (who is also the highest paid officer) of:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Salaries	152	141
Benefits in kind	-	-
	<u>152</u>	<u>141</u>
Pension contributions	<u>36</u>	<u>32</u>
<b>Total head of institution's emoluments</b>	<b><u>188</u></b>	<b><u>173</u></b>

The pension contributions in respect of the Vice-Chancellor relate to employer's contributions to the Teacher's Pension Scheme and are paid at the same rate as for other employees.

The head of the provider's basic salary is 5.1 times the median pay salary of staff, where the median pay is calculated on a full-time equivalent basis for the salaries paid by the provider to its staff (2022; 4.4 times).

The head of the provider's total remuneration is 5.5 times the median total remuneration of staff, where the median total remuneration is calculated on a full-time equivalent basis for the salaries paid by the provider to its staff (2022; 4.8 times).

In the year ended 31 July 2023, the Remuneration Committee carried out a review of senior post-holders' salaries and the salaries were set accordingly.

The members of the Board of Governors other than the Vice-Chancellor and the staff members did not receive any payment from the University other than the reimbursement of travel and subsistence expenses incurred in the course of their duties.



Notes to the Accounts (continued)

8a Other operating expenses

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Academic departments	1,013	937
Academic service	272	187
Central administration	569	455
General educational	865	1,052
Staff and student services	339	74
Premises costs	1,127	971
<b>Total</b>	<b>4,185</b>	<b>3,676</b>

Other operating expenses include:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Auditors' remuneration:		
External audit	19	23
Non-audit services	18	17
Internal audit	9	14
Operating leases and property rentals	71	71

8b Access and Participation

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Access Investment	338	346
Financial Support	128	216
Disability Support	139	126
Research and Evaluation	30	30

Access Investment comprises 87% staff costs (88% in 2021/22); Disability Support comprises 95% staff costs (95% in 2021/22); and Research and Evaluation comprises 100% staff costs (95% in 2021/22). There are no staff costs included within the costs associated with Financial Support. These staff costs are featured in Note 6 of the accounts, with the overall Access and Participation Plan being available via the links below:

3 page summary:

[https://accessandparticipationplans.officeforstudents.org.uk/summarydownloads/2223/2022-07-29-10-31\\_10005127\\_%20Access%20and%20Participation%20Plan%20-%20Summary\\_%20Arts%20University%20Plymouth.pdf](https://accessandparticipationplans.officeforstudents.org.uk/summarydownloads/2223/2022-07-29-10-31_10005127_%20Access%20and%20Participation%20Plan%20-%20Summary_%20Arts%20University%20Plymouth.pdf)

Full plan:

[https://accessandparticipationplans.officeforstudents.org.uk/accessplansdownloads/2024/ArtsUniversityPlymouth\\_APP\\_2020-21\\_V2\\_10005127.pdf](https://accessandparticipationplans.officeforstudents.org.uk/accessplansdownloads/2024/ArtsUniversityPlymouth_APP_2020-21_V2_10005127.pdf)

Financial Support comprises payment of hardship funds and bursaries for materials.

Due to much lower student numbers than stated in the projections for 2022-23 (the projections were made in 2019 at the time of writing the Access and Participation Plan), the total financial support investment in 2022-23 was reduced broadly in line with student numbers, at 4.65% of High Fee Income against a target of 5.3% (a negative difference of £17,900).

Notes to the Accounts (continued)

9 Interest payable

	2023 £000	2022 £000
On bank loans, overdrafts and other loans	136	104
	<b>136</b>	<b>104</b>
Net interest on defined pension liability (note 21)	167	279
Pension finance costs - enhanced pension provision (note 17)	4	-
<b>Total</b>	<b>307</b>	<b>383</b>

10 Taxation

The Board of Governors do not believe the University was liable for any corporation tax arising out of its activities during the year.

11 Tangible fixed assets

	Freehold Land & Buildings £000	Equipment £000	Total £000
<b>Cost or valuation</b>			
At 1 August 2022	25,197	1,806	27,003
Additions	71	137	208
Transfers	-	-	-
Disposals	-	-	-
<b>At 31 July 2023</b>	<b>25,268</b>	<b>1,943</b>	<b>27,211</b>
<b>Depreciation</b>			
At 1 August 2022	9,264	1,628	10,892
Charge for year	700	67	767
Elimination in respect of transfers	-	-	-
Elimination in respect of disposals	-	-	-
<b>At 31 July 2023</b>	<b>9,964</b>	<b>1,695</b>	<b>11,659</b>
<b>Net book value at 31 July 2023</b>	<b>15,304</b>	<b>248</b>	<b>15,552</b>
Net book value at 31 July 2022	15,933	178	16,111
Inherited	2,808	-	2,808
Financed by capital grant	3,477	-	3,477
Other	9,019	248	9,267
<b>Net book value at 31 July 2023</b>	<b>15,304</b>	<b>248</b>	<b>15,552</b>

The net book value of tangible fixed assets includes an amount of £nil (2022 - £nil) in respect of assets held under finance leases. The depreciation charge on these assets for the year was £nil (2022 - £nil).

Notes to the Accounts (continued)

**12 Investment in joint venture**

The University previously held a 50% share of Makers HQ, a community interest company, owned equally by the University and Millfields Trust, who each invested £1. The University ceased to be a 'person of control' in August 2022 and the share was transferred to the Millfields Trust. The £1 fixed asset investment has been removed from the accounts.

In order for Makers HQ obtain funding, the University acted as a guarantor to a loan from Plymouth City Council. The University agreed to continue as a guarantor, alongside Millfields Trust, after the share transfer. Therefore, a contingent liability exists which is calculated at 50% of the balance outstanding at 31 July 2023, with the 50% equating to £10k (2022; £21k).

**13 Trade and other receivables**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Amounts falling due within one year		
Trade debtors	30	33
Prepayments and accrued income	242	580
<b>Total</b>	<b>272</b>	<b>613</b>

**14 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Bank loans	690	690
Trade creditors	378	333
Other creditors	188	363
Other taxation and social security	163	152
Accruals and deferred income	162	658
Deferred income - government capital grants	103	103
Amounts owing to the ESFA	140	187
<b>Total</b>	<b>1,824</b>	<b>2,486</b>

**15 Creditors: amounts falling due after more than one year**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Bank loans	1,591	2,280
Deferred income - government capital grants	2,946	3,049
<b>Total</b>	<b>4,537</b>	<b>5,329</b>

Notes to the Accounts (continued)

16 Borrowings

	2023	2022
	£000	£000
<b>Bank loans</b>		
Bank loans are repayable as follows:		
In one year or less or on demand	690	690
Between one and two years	1,590	690
Between two and five years	-	1,590
In five years or more	-	-
<b>Total</b>	<b>2,280</b>	<b>2,970</b>

The bank loans are secured on part of the freehold property of the University.

Following a variation to the agreements, which became effective in July 2022, one loan is repayable by instalments falling due between August 2022 and July 2025 at an interest rate of 1.95% over LIBOR. The outstanding capital amount at 31 July 2023 was £1,195k (2022: £1,792k). The other loan is repayable by instalments falling due between August 2022 and July 2025 at a fixed interest rate of 4.09%. The outstanding capital amount at 31 July 2022 was £1,085k (2022: £1,178k).

17 Provisions for liabilities and charges

	Enhanced Pensions
	£000
At 1 August 2022	121
Expenditure in the period	(10)
Interest	4
Actuarial gain	(22)
<b>At 31st July 2023</b>	<b>93</b>

The enhanced pension provision related to the cost of staff who have already left the University's employment. This provision has been recalculated in accordance with guidance issued by the funding bodies.

18 Revaluation Reserve

	2023	2022
	£000	£000
At 1 August	2,496	2,600
Transfer from revaluation reserve to general reserve in respect of:		
Depreciation on revalued assets	(104)	(104)
<b>At 31 July</b>	<b>2,392</b>	<b>2,496</b>

19 Cash and cash equivalents

	At 1 August 2022	Cash flows	At 31 July 2023
	£000	£000	£000
Cash and cash equivalents	4,091	(376)	3,715
<b>Total</b>	<b>4,091</b>	<b>(376)</b>	<b>3,715</b>

Notes to the Accounts (continued)

20 Reconciliation of Net Debt

	At 1 August 2022 £000	Cash flows £000	At 31 July 2023 £000
Cash and cash equivalents	4,091	(376)	3,715
Loans falling due within one year	(690)	-	(690)
Loans falling due after more than one year	(2,280)	690	(1,590)
<b>Total</b>	<b>1,121</b>	<b>314</b>	<b>1,435</b>

21 Pension and similar obligations

The University's employees belong to two Vice-Chancellor pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Devon County Council. Both are defined benefit plans.

**Total pension cost for the year**

	2023 £000	2023 £000	2022 £000	2022 £000
Teachers' Pension Scheme: contributions paid		644		644
Local Government Pension Scheme:				
Contributions paid	686		613	
FRS 102 charge	492		1,830	
Charge to the Statement of Comprehensive Income (staff costs)		1,822		3,087
Enhanced pension (credit) / charge to Statement of Comprehensive Income		(22)		(27)
<b>Total pension cost for the year within staff costs</b>		<b>1,800</b>		<b>3,060</b>

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest available formal actuarial valuation of the TPS was 31 March 2020 and of the LGPS was 31 March 2022.

Contributions of £147,000 (2022 £141,000) were payable to the two schemes as at 31st July and are included within creditors.

**Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations 2010, and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. These regulations apply to teachers in schools and other educational establishments, including academies, in England and Wales that are maintained by local authorities. In addition, teachers in many independent and voluntary-aided schools and teachers and lecturers in some establishments of further and higher education may be eligible for membership. Membership is automatic for full-time teachers and lecturers and, from 1 January 2007, automatic too for teachers and lecturers in part-time employment following appointment or a change of contract. Teachers and lecturers are able to opt out of the TPS.

**The Teachers' Pension Budgeting and Valuation Account**

Although members may be employed by various bodies, their retirement and other pension benefits are set out in regulations made under the Superannuation Act 1972 and are paid by public funds provided by Parliament. The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions, along with those made by employers, are credited to the Exchequer under arrangements governed by the above Act.

### Notes to the Accounts (continued)

The Teachers' Pensions Regulations 2010 require an annual account, the Teachers' Pension Budgeting and Valuation Account, to be kept of receipts and expenditure (including the cost of pension increases). From 1 April 2001, the Account has been credited with a real rate of return, which is equivalent to assuming that the balance in the Account is invested in notional investments that produce that real rate of return.

#### Valuation of the Teachers' Pension Scheme

The latest actuarial review of the TPS was carried out as at 31 March 2020 and in accordance with The Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education (the Department) in November 2023.

The new employer contribution rate for the TPS was implemented in September 2019.

A full copy of the valuation report and supporting documentation can be found on the Teachers' Pension Scheme website at the following location:

<https://www.teacherspensions.co.uk/news/employers/2023/10/valuation-result.aspx>

#### Scheme changes

Following the Hutton report in March 2011 and the subsequent consultations with trade unions and other representative bodies on reform of the TPS, the Department published a Proposed Final Agreement, setting out the design for a reformed TPS to be implemented from 1 April 2015.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Importantly, pension benefits built up before 1 April 2017 will be fully protected.

In addition, the Proposed Final Agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

Regulations giving effect to a reformed Teachers' Pension Scheme came into force on 1 April 2014 and the reformed scheme commenced on 1 April 2017.

The pension costs paid to TPS in the year amounted to £644,000 (2022: £644,000).

#### FRS 102

Under the definitions set out in FRS 102 (28.11), the TPS is a multi-employer pension plan. The University is unable to identify its share of the underlying assets and liabilities of the plan.

Accordingly, the University has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined-contribution plan. The University has set out above the information available on the plan and the implications for the University in terms of the anticipated contribution rates.

#### Local Government Pension Scheme

The Local Government Pension Scheme (LGPS) is a funded defined benefit plan, with the assets held in separate trustee administered funds. The total contribution made for the year ended 31 July 2023 was £979,000 (2022; £934,000) of which employer's contributions totalled £722,000 (2022; £688,000) and employees' contributions totalled £257,000 (2022; £246,000). The employee contribution rate ranges from 5.5% to 12.5%, dependent on full time equivalent salary rate. The agreed employer contribution rate for 2022/23 increased to 17.5% in April 2023 (2021/22: 14.2%).

Notes to the Accounts (continued)

Amounts recognised in the Statement of Comprehensive Income in respect of the plan are as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>Amounts included in staff costs</b>		
Service cost	1,219	2,518
<b>Total</b>	<b>1,219</b>	<b>2,518</b>
<b>Amounts included in interest and other finance costs</b>		
	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Net interest expense	167	279
Administration expenses	9	8
<b>Total</b>	<b>176</b>	<b>287</b>
<b>Amount recognised in Other Comprehensive Income</b>		
	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Return on pension plan assets in excess of interest	(195)	(210)
Other actuarial losses on assets	114	-
Changes in financial assumptions	7,697	13,215
Change in demographic assumptions	576	1,556
Experience gain on defined benefit obligation	(1,929)	(87)
<b>Amounts recognised in Other Comprehensive Income</b>	<b>6,263</b>	<b>14,474</b>

The amount included in the balance sheet in respect of the defined benefit pension plan and enhanced pensions benefits is as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Fair value of plan assets	15,751	14,643
Present value of plan liabilities	(15,417)	(19,904)
Derecognition of surplus	(334)	-
<b>Net pensions asset/(liability)</b>	<b>-</b>	<b>(5,261)</b>

**Movement in net defined benefit liability during year**

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Net defined benefit liability in plan at 1 August	(5,261)	(17,618)
Movement in year:		
Current service cost	(1,219)	(2,389)
Past service cost	-	(129)
Employer Contributions	727	688
Net interest on the defined liability	(167)	(279)
Administration expenses	(9)	(8)
Actuarial gain	6,263	14,474
Derecognition of surplus	(334)	-
<b>Plan balance at 31 July</b>	<b>-</b>	<b>(5,261)</b>

Notes to the Accounts (continued)

Asset and Liability Reconciliation

	2023	2022
	£000	£000
<b>Changes in the present value of defined benefit obligations</b>		
<b>Defined benefit obligations at start of period</b>	19,904	31,646
Current service cost	1,219	2,389
Interest cost	676	508
Contributions by plan participants	257	246
Changes in financial assumptions	(7,697)	(13,215)
Experience loss/(gain) on defined benefit obligation	1,929	87
Change in demographic assumptions	(576)	(1,556)
Past service cost	-	129
Estimated benefits paid, net of transfers in	(295)	(330)
<b>Liabilities at end of period</b>	<b>15,417</b>	<b>19,904</b>

Changes in fair value of plan assets

<b>Fair value of assets at start of period</b>	14,643	14,028
Return on assets	(195)	(210)
Interest on assets	509	229
Contributions by employer	727	688
Contributions by plan participants	257	246
Administration expenses	(9)	(8)
Other actuarial gains on assets	114	-
Estimated benefits paid	(295)	(330)
<b>Fair value of assets at end of period</b>	<b>15,751</b>	<b>14,643</b>

	31 July 2023		31 July 2022	
Gilts	0	0%	2,677	18%
UK Equities	1,221	8%	1,198	8%
Overseas equities	7,176	46%	6,326	43%
Property	1,358	9%	1,515	10%
Infrastructure	1,412	9%	987	7%
Target return portfolio	1,093	7%	1,391	10%
Cash	102	1%	213	1%
Other bonds	3,382	21%	344	2%
Alternative assets	7	0%	(8)	0%
Private equity				
Total (bid value)	<b>15,751</b>	<b>100%</b>	<b>14,643</b>	<b>100%</b>
Present value of plan liabilities	(15,417)		(19,904)	
Derecognition of surplus	(334)		-	
<b>Surplus/ (Deficit) in the plan</b>	<b>-</b>		<b>(5,261)</b>	



# Arts University Plymouth - Financial Statements for the Year Ended 31 July 2023

## Notes to the Accounts (continued)

The financial assumptions used in the valuation are as follows:

	At 31 July 2023	At 31 July 2022	At 31 July 2021
Rate of increase in salaries	3.85%	3.75%	3.80%
Rate of increase for pensions in payment / inflation	2.85%	2.75%	2.80%
Discount rate for scheme liabilities	5.10%	3.40%	1.60%
CPI Increases	2.85%	2.75%	2.80%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 July 2023	At 31 July 2022
<i>Retiring today</i>		
Males	21.4	21.7
Females	22.6	22.9
<i>Retiring in 20 years</i>		
Males	22.7	23.0
Females	24.0	24.3

### Sensitivity analysis

	£000	£000	£000
	+0.1%	0.0%	-0.1%
<b>Adjustment to discount rate</b>			
Present value of total obligations	15,111	15,417	15,732
Projected service cost	666	693	721
<b>Adjustment to long term salary increase</b>	+0.1%	0.0%	-0.1%
Present value of total obligations	15,433	15,417	15,401
Projected service cost	693	693	693
<b>Adjustment to pension increases and deferred revaluation</b>	+0.1%	0.0%	-0.1%
Present value of total obligations	15,723	15,417	15,120
Projected service cost	722	693	665
<b>Adjustment to life expectancy assumptions</b>	+1 year	None	-1 year
Present value of total obligations	15,896	15,417	14,954
Projected service cost	717	693	669

The estimated value of employer contributions for the year ended 31 July 2023 is £642,000 (2022; estimated at £643,000).

## 22 Capital Commitments

	2023 £000	2022 £000
Commitments contracted for at 31 July	-	-

Notes to the Accounts (continued)

23 Financial Commitments

At 31 July the University had annual commitments under non-cancellable operating leases as follows:

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
<b>Future minimum lease payments due</b>		
<b>Land and Buildings:</b>		
Not later than one year	42	42
Later than one year and not later than five years	127	168
Later than five years	8	8
	<u>177</u>	<u>219</u>
<b>Other:</b>		
Not later than one year	24	29
Later than one year and not later than five years	2	41
Later than five years	-	-
	<u>26</u>	<u>55</u>
<b>Total lease payments due</b>	<u><b>203</b></u>	<u><b>274</b></u>

24 Related party transactions

Owing to the nature of the University's operations and the composition of the Board of Governors being drawn from local public and private sector organisations, it is inevitable that transactions will take place with organisations in which a member of the board of governors may have an interest. All transactions involving organisation in which a member of the board of governors may have an interest are conducted at arm's length and in accordance with the University's financial regulations and normal procurement procedures. There were no transactions with these parties that would require disclosure under FRS 102.

The total expenses paid to or on behalf of the Governors during the year was £4,862 (2022; £2,297). This represents travel and subsistence and other out of pocket expenses incurred in attending governor meetings and charity events in their official capacity.

No Governor has received any remuneration or waived payment from the University during the year (2022; £nil).

Transactions with the funding bodies are detailed in notes 3 and 14.

Notes to the Accounts (continued)

25 Amounts disbursed as agent - learner support funds

	<b>2023</b>	<b>2022</b>
	<b>£000</b>	<b>£000</b>
Funding body grants – residential bursaries	45	48
Other funding bodies' grants	123	137
	<hr/>	<hr/>
Total funding	168	185
Disbursed to students	(185)	(128)
Administration costs	(7)	(6)
Unspent balance	<hr/> (24)	<hr/> 51
Unspent balances brought forward at start of year included in creditors	188	156
Clawback of previous years' unspent grants	<hr/> (24)	<hr/> (19)
Unspent balances carried forward at end of year included in creditors	<hr/> 140	<hr/> 188

These grants are available solely for students. The University acts only as a paying agent. The grants and related disbursements are therefore excluded from the Statement of Comprehensive Income.