



Request for a student to carry own medication and/or keep spare /emergency medication at the University

This request form must be completed as appropriate by the parent/guardian or student if over 18 years.

Where a student needs to bring prescription medication into University it **MUST** be kept on their person at all times and the student is to take full responsibility for the medication whilst in University, work placement and on any trips and visits.

I would like (name student) _____ to keep his/her/their medication on him/her for use as prescribed.

Student's name: _____

Address: _____

Course: _____

Condition or illness, if allergies please state: _____

Name of medication as described on container/packaging: _____

Dosage and times as described on container:

If an Epipen is required can the student administer their own medication in the event of an emergency?

Yes No

Does a spare Epipen need to be stored in University for emergency use?

Yes No

If yes, please ensure that the spare medication is in a sealed but not lockable container with an up to date photograph of the student attached with name and date of birth clearly visible.

It is the student, parent or guardian's responsibility to ensure that all medication is in date and fit for purpose. The spare Epipen will be stored in the staff room which the student will be made aware of as will the tutors that are involved with the student.

Name of parent/guardian

Date

Signed

Date
